

ST. ANN'S COLLEGE

BALAGAON, KOKRAJHAR, BTR, ASSAM

Affiliated to Bodoland University, Kokrajhar
UNDER NATIONAL EDUCATION POLICY (NEP) 2020



PROSPECTUS





ST. ANN'S COLLEGE, BALAGAON, KOKRAJHAR

St. Ann's College, is a Catholic educational institution belongs to the "All India Educational and Medical Relief Society of St. Ann." This Society is managed by the Sisters of St. Ann of Providence with its head quarter in New Delhi. The Society has its branches in 11 Countries of the world including India. In India, the Society has around 65 Higher Secondary Schools, 5 Colleges and other Medical and Social Work Centers.



OUR PATRONESS: ST. ANN

Following the example of St. Ann and as the members of this Institute, are called to restore and enhance the image of God in the youth and reawaken in them the thirst for spirituality that they always carry in their hearts, even if this sometimes takes ambiguous and disconnected forms. To welcome and accompany the young, so that their desire for happiness may be realized, and they become what they are called to be according to their vocation. Our Founders entrusted our Institute to the care of Divine Providence, the heart of its identity. Our Founders wanted us to depend on God's Providence for all our needs and to become "instruments of Providence" to the poor and needy and to the protection of St. Ann, model of a mother and educator.

A BRIEF HISTORY OF ST. ANN'S COLLEGE

The College was established in 2010 to serve the cause of higher education for the people of Bodoland in the district of Kokrajhar. St. Ann's College is a unit of "All India Education and Medical Relief Society of St. Ann" is a registered society. The founder of this institute are a noble couple Marquis Carlo Tancredi and Marchioness Giulia of Barolo, who founded the institute in the year 1834 in Turin, Italy. They spent their life for the causes of educating the less wealthy and the marginalized whom they called 'little ones'. Their motto 'Inspe' means 'in hope' raised hope in every heart that reached their door step. Accordingly, St. Ann's College, offers hope to those who are eager to build up themselves but cannot, due to lack of means, scope, and guidance.



Marchioness Giulia

Marquis Carlo
Tancredi

VISION OF THE COLLEGE

“Experiencing the Merciful love of God, We the sisters of St. Ann as instruments of Divine Providence bring hope to the little ones.”

MISSION OF THE COLLEGE

“To liberate and empower the children and youth, with special preference to the poor and marginalized by imparting value-based education and instilling in them the human values, thus enabling them to become instruments of social change in the present-day society.”

THE EMBLEM



The Emblem of the college contains the motto of the college, “From Darkness to light”. The anchor inside is a symbol of rootedness in God, who is the source of all goodness and life. The ever-burning Diya, symbolizes the source of knowledge dispelling every darkness and emitting sparks of lasting knowledge to boys and girls of this college.

OBJECTIVES OF OUR COLLEGE

- To build competence and skills, for an integrated development of our students.
- To educate the students to be fully dedicated to become worthy citizens of tomorrow.
- To draw out the hidden potentialities and inner resources of youth for the development of themselves and of the society.
- To inculcate human and Christian values such as honesty, sincerity, justice, discipline, freedom, and peace.

CORE VALUES OF OUR INSTITUTION

- Faith in God
- Compassion
- Harmony
- Service
- Environment Sensitivity
- Conservation of Natural Resources

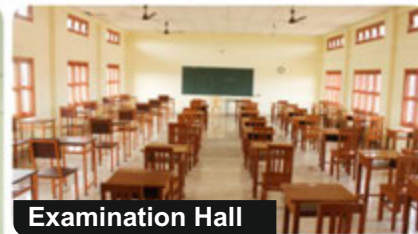


CAMPUS AND INFRASTRUCTURE

The College is a magnificent building with a lush green ground in the front of the college. The college has separate administrative block consists of office on the ground floor, library, and computer lab on the first floor and multipurpose hall on the second floor. The academic block has the classrooms, examination halls, seminar Hall, staff rooms and the common rooms for boys and girls. The building is also equipped with state-of-the-art infrastructure for Safety and Comfort.



Seminar Hall



Examination Hall



GAZEBO



Air - Conditioned Computer Lab



Library



Multipurpose Hall



Playground



Smart Classroom

CO-CURRICULAR ACTIVITIES

The college, regularly conducts co-curricular and extra-curricular activities such as quiz, debate, dance and singing competitions etc. Major feast and festivals are celebrated in the college. A week is set apart for sports & games. Students are also encouraged to participate in events held outside the college. Awareness programmes on social and civic issues are conducted for the students. Excursion / Study Tour is organized every year. Career Guidance and Counseling seminars are organized for the students.





MENTORING

Students will be assigned lectures who will act as mentors. Mentors will guide their students by monitoring their performance and through the periodical assessment.

SCHOLARSHIP

Students can avail the scholarship facilities under NSP (SC/ST/OBC) scheme

(Valid only for one year and renewable for second year subject to same conditions)

FEE CONCESSION

1. *Students in the aggregate of 90% and above in the qualifying examination granted 30 % concession in Tuition Fees. (They will be granted spot admission upon payment of admission fees)*
2. *Students in the aggregate of 80% and above in the qualifying examination granted 20 % concession in Tuition Fees.*
3. *Catholic deserving students with 90% above attendance will be granted 25 % concession in Tuition fees. and who have scored first division marks in their previous class examination.*

NON- SERIOUS STUDENTS

Students who are not serious about their studies and are not prepared to give their best by way of study, attendance, and discipline. This type of students should not seek admission in this college. They may face the risk of failing and losing years.

PROGRAMME OF STUDIES

The Programme of studies offered by the College is known as (NEP), a Four-Year Degree Course of 8 Semesters and Master of Arts 2 Years with four semesters under the New Education Policy, as prescribed by Bodoland University, Kokrajhar.

I. COURSES OFFERED BY THE COLLEGE

ST. ANN'S COLLEGE, BALAGAON offers the Bachelor of Arts (*Honours*), Bachelor of Commerce (*Honours*) and Master of Arts (*Honours*) Programme (2 YEARS) in the following subjects.

COURSE	HONOUR SUBJECTS
BACHERLOR OF ARTS	ENGLISH, ASSAMESE, BODO, EDUCATION, ECONOMICS, POLITICAL SCIENCE, HISTORY, SOCIOLOGY
BACHELOR OF COMMERCE	B.COM HONOURS (ACCOUNTANCY/FINANCE /H.R. MANAGEMENT, MARKETING MANAGEMENT)
MASTERS OF ARTS	ENGLISH



	20	
	160	

II. BASIC COURSE STRUCTURE

CODE EXPLANATION: MAJ=Major; MIN=Minor; MINA=Minor A; MINB=Minor B; IDC=Interdisciplinary; AEC=Ability Enhancement Course; SEC=Skill Enhancement Course; VAC=Value Added Course. REM=Research Methodology, INT=Internship, ADL=Advanced Learning. Numeric figures-First digit=Course level; Second & Third digit=Sl. No. of Course in the category (Paper serial Number) and Last digits=Credits. e.g., MAJ1014. Students willing to pursue 3 years UG Degree with Minor shall have choose two minors (MINA and MINB) in the first semester. Students willing to pursue 4 years UG Degree with Major and Minor shall have chosen one Major (MAJ) and one Minor (MIN) in the first semester. Students must choose IDC from the pool of courses not studied at 10+2 level.

III. REGULATIONS ON NEW EDUCATION POLICY-2020 (NEP)

1. IMPORTANT FEATURES

- 1.1 Bodoland University NEP-2020 Regulations provide detailed procedures for the implementation of different provisions of NEP-2020 in Higher Education in terms of Under Graduate Degree (Honours/ Research) Programmes.
- 1.2 The programmes shall be structured in a semester mode with multiple exit/entry options with Certification, Diploma and Bachelor's Degree after the successful completion of the first, second and third years, respectively.
- 1.3 The candidate who completes the four years Undergraduate Programme, either in one stretch or through multiple exits and re-entries would get a Bachelor's degree with Honours.
- 1.4 The four-year undergraduate Honours degree holders with a research component and a suitable grade are eligible to enter the "Doctoral (PhD) Programme" in a relevant discipline or to enter the Two Semester Master's Degree programme with project work.
- 1.5 The candidates who wish to enter the master/doctoral programme in a discipline other than the major discipline studied in the undergraduate programmes; have to take additional courses in the new discipline to meet the requirement or to make up the gap between the requirement and the courses already studied.
- 1.6 The students who exit with Certification, Diploma and Basic Bachelor Degree shall be eligible to re-enter the Programme at the exit level to complete the programme or to complete the next level.
- 1.7 The candidates may have a maximum of two exit options or lateral entries to complete the programme.
- 1.8 The Multidisciplinary Undergraduate Programme may help in the improvement of all the educational outcomes, with a flexible and imaginative curricular approach. The programmes provide both breadth and depth in diverse areas of knowledge.

- 1.9 A range of courses is offered with a rigorous exposure to multiple disciplines and areas while specializing in one or two areas.
- 1.10 The programme fulfils knowledge, vocational, professional and skill requirements alongside humanities and arts, social, physical and life sciences, mathematics, sports etc.
- 1.11 The curriculum combines conceptual knowledge with practical engagement and understanding that has relevant real-world application through practical laboratory work, fieldwork, internships, workshops and research projects.
- 1.12 A few courses are common to all students which contribute to the breadth of study and two areas of specialization in disciplinary areas provide for depth of study. The areas of specialization which the students are required to choose are either one or two disciplines/ subjects or a “major” (e.g., History or Economics or Pol. Sc) and an area of additional discipline called “Minor” (e.g., Bodo or Political Science).
- 1.13 The Students will gain deep disciplinary knowledge through theory and practical experiences in their area of specialization (major). They will also have a reasonable understanding of the area of additional study (minor) that they choose.
- 1.14 The Students can choose subject combinations across streams (e.g., a student can choose a major in Pol.sc and combine it with a “Minor” in History or Economics). One of the disciplines can also be a vocational subject.
- 1.15 The University shall devise and notify clusters of affiliated colleges to facilitate the choice of disciplines across streams in compliance with extant guidelines (see Annexure II).
- 1.16 Skills shall be explicitly integrated, highly visible, taught in context, and have explicit assessment. The skills shall include abilities in language communication, working in diverse teams, critical thinking, problem-solving, data analysis and life skills. Students shall be given options to choose courses from a basket of courses which the institution is capable of offering. There shall be no rigidity in the combination of subjects.

2. SCOPE AND COVERAGE

- 2.1 An academic year shall have two semesters.
- 2.2 The FYUGP shall have multiple exit options within this period with appropriate certifications namely:
 - Undergraduate Certificate in a Discipline upon the successful completion of the First Year (Two Semesters);
 - Undergraduate Diploma in a Discipline upon the successful completion of the Second Year (Four Semesters);
 - Bachelor’s Degree in a Discipline upon the successful completion of the Third Year (Six Semesters);
 - Bachelor’s Degree with Honours/ Honours and Research in a Discipline upon the successful completion of the Four Year (Eight Semesters).

- 2.3 A semester consists of 90 working days. There shall also be a special summer term. A week will have approximately 40 hours of instructional time.
- 2.4 Internship/apprenticeship should be carried out during the summer term, especially for students who like to exit after one year or two years in addition to skill-based courses.

3. DEFINITION OF IMPORTANT TERMS

- 3.1 **National Education Policy 2020 (NEP 2020):** The NEP 2020 embarked on liberal arts multi disciplinary education that aims to produce graduates with multiple knowledge and skills possessing integrated personalities. The policy envisions the undergraduate degree to be of either 3-or 4-year duration, with multiple entry and exit options within this period and with appropriate certifications.
- 3.2 **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
- 3.3 **Semester:** Each semester will consist of 15 weeks of academic work equivalent to 90 actual teaching days. An academic year consists of two semesters. The odd semesters are to be scheduled from July to December, and even semesters from January to June.
- 3.4 **Programme:** A programme, hereinafter, shall mean an academic programme leading to the award of a degree, diploma or certificate.
It comprises a fixed set of Major (compulsory), Elective, Skill Enhancement, Value Added Courses and Internships wherever applicable with a minimum Credit requirement.
- 3.5 **Course:** A course, usually referred to as 'paper', is a component of a Programme, comprising one or more combinations of lectures, tutorials, laboratory work, fieldwork, outreach activities, project work, vocational training, viva, seminars, term papers, assignments, presentations, self- study etc. or a combination of some of these.
- 3.6 **Major Discipline:** Major Discipline is the discipline or subject of main focus and a degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through courses in the discipline.
- 3.7 **Minor Discipline:** Minor Discipline (may or may not be related to Major Discipline opted by the student) helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics, then the student will be awarded B.A. Degree in Economics with a Minor in Statistics.
- 3.8 **Multiple Entry and Exit Points:** These are stages where the students may have options for entry and exit in the academic programmes in Higher Education Institutions to be facilitated through the facility created by the Academic Bank of Credit

scheme in the manner as provided in the UGC “Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions”.

- 3.9 **Learning Outcome-based Curriculum Framework (LOCF):** It is a framework initiated by the UGC in 2018 for updating the CBCS curriculum to reflect the expected learning outcomes and academic standards that are expected to be attained by graduates of a programme of study and holders of a qualification.
- 3.10 **Academic Bank of Credit (ABC):** It is the platform developed by the National e-Governance Division (NeGD) of the Ministry of Electronics and Information Technology, Government of India, having the facility/ functionality of opening Academic Accounts by students and onboarding of eligible Higher Education Institutions (HE is), by “The University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021”. ABC will digitally store the academic credits earned by students from HE registered with ABC for awarding degrees/diplomas/certificates considering credits earned by students. ABC will ensure the opening, closure and validation of Academic Bank Accounts, credit verification, credit accumulation, and credit transfer, redemption for students.
- 3.11 **Credit:** Credit defines the quantum of work-load for a course. Generally, one hour of theory or one hour of tutorial or two hours of laboratory work, per week for a semester result in the award of one credit. Internship credit shall be one credit per week of the internship, subject to a maximum of six credits.
- 3.12 **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
- 3.13 **Letter Grade:** It is an index of the performance of students in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab.
- 3.14 **Credit Point:** It is the product of grade point and number of credits for a course.
- 3.15 **Semester Grade Point Average (SGPA):** It is a measure of the performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester to the total course credits taken during that semester. It shall be expressed up to two decimal places.
- 3.16 **Cumulative Grade Point Average (CGPA):** It is a measure of the overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters to the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places.
- 3.17 **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with the SGPA of that semester and CGPA earned till that semester.
- 3.18 **Major (MAJ) and Minor (MIN) Course:** All discipline-specific major and minor courses will carry 4 credits.

- 3.19 **Ability Enhancement Course/ Skill Enhancement Courses:** The Ability Enhancement Course may be of two kinds: Ability Enhancement Courses (AEC) and Skill Enhancement Courses (SEC). AEC courses are the courses based upon the content that leads to Knowledge enhancement:
- (i) Environmental Science and (ii) English / MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on training, competencies, skills, etc. These may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. Each of the AEC and SEC courses shall carry 2 and 3 Credits respectively.
- 2.20 **Value Addition Courses (VAC):** These are courses that will help develop all capacities of human beings - intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. It includes subjects like Yoga, Sports, Health Care, NCC, NSS, Ethics, Culture, etc. VAC courses may be chosen from a pool of courses. Each VAC course shall carry 04 Credits. The students may opt for any of the VAC courses from the pool of courses approved by the University.
- 3.21 **Interdisciplinary Course (IDC):** It is to be opted from outside the major and minor courses. Each IDC shall carry 3 credits. The students may opt for any of the IDC courses from the pool of courses approved by the University with the condition that the course was not studied at the 10+2 level.
- 3.22 **Dissertation/Project:** It is designed to acquire special/ advanced knowledge which is termed a dissertation/ project. This is considered a special course involving the application of knowledge in solving/ analyzing/ exploring a real-life situation / difficult problem. Dissertation / Project Work is optional and it may be offered in lieu of a discipline-specific elective paper in the 8th Semester.
- 3.23 **Internship:** A student should undergo an internship course of 02 credits during 4th semester of his/her UG programme. However, if a student exits after 1 st or 2nd year, he/she needs to undergo an additional internship programme having a 4-credit score along with the existing 2 credit score in Semester - IV. Institutions will sign MOU with nearby institutions/offices/Research Centre/Industries/ NGOs/ Skill Training Centers etc. for the internship courses. There may be parallel five-year integrated Master's degree Programmes with exit options after each year with the Under Graduate Degree and Under Graduate Degree with Honours/ Research in a discipline, respectively. The curriculum combines conceptual knowledge with practical engagement and understanding that has relevant real- world application through practical laboratory work, fieldwork, internships, workshops and research projects.

4. COURSES

4.1 First Year (Semesters I and II)

- The courses offered in the first year will aim to develop an understanding of all Major areas of study such as Natural Sciences, Social Sciences, Humanities, Mathematical and Computational thinking and analysis, Creative expressions and Vocational education.

- The courses will be broad in scope and introductory in nature. In addition to these, students will also study the Ability Enhancement Course (AEC), Skill Enhancement Course (SEC), Interdisciplinary Course (IDC) and Value-Added Course (VAC).
- Change of Major: Affiliated Colleges may create additional 10% seats over and above the sanctioned intake capacity to accommodate the request for a change of Major in 3rd Semester or at the end of 1st year.

4.2 Second Year (Semester III and Semester IV)

- The students will choose courses of their interest in Major and Minor. They will also study courses to strengthen their language (AEC), IDC and other skill augmenting course with hands-on training.

4.3 Third Year (Semester V and Semester VI)

- Higher level courses on the chosen Major and Minor in the Disciplinary or Interdisciplinary areas of learning to gain in-depth knowledge.

4.4 Fourth Year (Semester VII and Semester VIII)

- Advanced level of courses in Major/ Minor discipline along with Research Methodology for UG degree with Honours.
- For the Honours with Research UG degree, Course content will include advanced-level courses, research methodology and research projects.
- Students may be allowed to carry out a research project or dissertation in another department of the same institution or another institution equipped with the required facilities.
- For opting for a Research project/dissertation in Semester VIII, students must opt for a Research Methodology paper in Semester VII.
- The structure of Three and Four Year under Graduate programmes with Research and Without Research along with multiple exit and entry provisions is shown in Annexure II.
- Any student passing Higher Secondary/ H.S. (10+2)/ Senior Secondary examination or its equivalent from any recognized Board/ Council shall be eligible for admission-by-admission process conducted by Directorate of Higher Education, Govt. of Assam to the 1st Semester of the Under Graduate (B.A./ B. Sc./ B. Com/ B. Music) programme of studies subject to availability of seats. (Explanation: The year of admission shall not be considered while calculating five years from the year of passing the previous qualifying Examination).
- All admission processes to First Semester in the affiliated Degree Colleges shall be completed according to the Academic Calendar of each Academic year. In the case of other Semesters, provisional admission to subsequent Semester classes is completed within 15 days from the date of completion of the previous Semester's examination.

- A student shall have to apply for University Registration in the prescribed form through the Institution within 30 days from the last date of admission. No application for registration will be entertained after the expiry of this stipulated period.
- A student shall be allowed to change a subject(s)/stream within 30 days of his/ her admission to the College. No such change shall be entertained once the application for university registration is forwarded to the University from the college.
- Regarding the relaxation of minimum marks for admission against reserve seats/ quotas for ST/ SC/ PWD/ OBC and other candidates, the guidelines/instructions of GoI/ UGC issued from time to time will be followed.

5. LEARNING LEVELS

Courses shall be coded based on the learning outcomes, level of difficulty, and academic rigor following the UGC Curriculum and Credit Framework for Undergraduate Programme, 2022 as given below:

- 5.1 Foundation or introductory courses that are intended for students to gain an understanding and basic knowledge about the subjects and help decide the subject or discipline of interest. These courses may also be prerequisites for courses in the major subject. These courses generally would focus on foundational theories, concepts, perspectives, principles, methods, and procedures of critical thinking to provide a broad basis for taking up more advanced courses. These courses seek to equip students with the general education needed for advanced study, expose students to the breadth of different fields of study; provide a foundation for specialized higher-level coursework; acquaint students with the breadth of (inter) disciplinary fields in the arts, humanities, social sciences, and natural sciences, and to the historical and contemporary assumptions and practices of vocational or professional fields; and to lay the foundation for higher level course work.
- 5.2 Intermediate-level courses including subject-specific courses intended to meet the credit requirements for minor or major areas of learning. These courses can be part of a major and can be pre-requisite courses for advanced-level major courses.
- 5.3 Higher-level courses which are required for majoring in a disciplinary/interdisciplinary area of study for the award of a degree.
- 5.4 Advanced courses which would include lecture courses with practicum, seminar-based courses, term papers, research methodology, advanced laboratory experiments/software training, research projects, hands-on training, internship/apprenticeship projects at the undergraduate level or First Year Postgraduate theoretical and practical courses.

6. PROGRAMMES OF STUDY

- 6.1 **UG Degree Programmes with Single Major:** A student has to secure a minimum of 50% credits from the major discipline for the 3-year/4-year UG degree to be awarded a single major. For example, in a 3-year UG programme, if the

total number of credits to be earned is 120, a student of Economics with a minimum of 60 credits will be awarded an undergraduate degree in Economics with a single major. Similarly, in a 4-year UG programme, if the total number of credits to be earned is 160, a student of Physics with a minimum of 80 credits will be awarded an Undergraduate degree with Honours or Honours and Research).

- 6.2 **UG Degree Programmes with Double Major:** Provision of a double Major shall be implemented in due course of time.
- 6.3 **Interdisciplinary UG Programmes:** The credits for major courses shall be distributed among the constituent disciplines/subjects to get core competence in the interdisciplinary programme. For example, a degree in Econometrics requires courses in economics, History, and Pol.sc. The total credits to core courses shall be distributed so that the student gets full competence in Econometrics upon completion of the programme. The degree for such students will be awarded as Bachelor in Econometrics for a 3-year UG programme or Bachelor (Honours) / Bachelor (Honours and Research) in Econometrics for a 4-year UG programme.
- 6.4 **Multidisciplinary UG Programmes:** In line with the NEP 2020 guidelines, Bodoland University shall introduce Multidisciplinary Undergraduate Programme with a flexible curricular approach. It is a provision for giving exposure to multiple disciplines and areas while specializing in one or two areas. Students can choose subject combinations across “streams” (e.g. a student can choose a “major” in Physics and combine it with a “minor” in History). The programme seeks to fulfil knowledge, professional and skill requirements along with provision for study in the areas of arts and humanities, social sciences, physical and life sciences, management, commerce etc. In the case of students pursuing a multidisciplinary programme of study, the major course credits will be distributed among the broad disciplines such as Life sciences, Physical Sciences, Mathematical and Computer Sciences, Data Analysis, Social Sciences, Humanities, etc. For example, a student who opts for a UG programme in Life sciences will have the total credits to core courses distributed across Botany, Zoology and Human biology disciplines. The degree will be awarded as Bachelor in Life Sciences for a 3-year programme and Bachelor (Honours) in Life Sciences or Bachelor (Honours and Research) for a 4-year programme without or with a research component respectively. The statutory bodies of the University and Colleges such as the Board of Studies and Academic Council will decide on the list of courses under major category and credit distribution for double major, interdisciplinary and multidisciplinary programmes.
- 6.5 **Master’s degree programmes:** Students with 03 years of Undergraduate Bachelor’s degree shall be eligible for 2 years Master’s Degree programme and students with 04-year Bachelor’s degree with Honours and Research shall be eligible for one-year Master’s Degree programme. Students with 3-year UG degree will devote their 1st year to theory and practice and the 2nd year will be devoted entirely to research projects. For students with 4 years UG-degree, one complete semester will be devoted to theory and practice and the 2nd semester to research projects. (This is for advanced information to the aspirants.)

7. DURATION OF THE PROGRAMME

- 7.1 The duration of the UG programme is 4 years or 8 semesters. Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the 3rd year.
- 7.2 Students who exit with a UG certificate or UG diploma are permitted to re-enter within (3) three years and complete the degree programme.
- 7.3 Students may be permitted to take a break from the study during the period of study but the total duration for completing the programme shall not exceed 7 years.
- 7.4 The workload relating to a course is measured in terms of credit hours. A credit is a unit by which the course work is measured. It determines the number of hours of instruction required per week over a semester (minimum 15 weeks).
Each course may have:
 - a) Lecture and tutorial component,
 - b) Lecture and practicum component,
 - c) Lecture, tutorial, and practicum component or
 - d) Only practicum component
- 7.5 One credit for tutorial work means one hour of engagement per week. In a semester of 15 weeks' duration, a one-credit tutorial in a course is equivalent to 15 hours of engagement.
- 7.6 A one-credit course in practicum or lab work, community engagement and services, and fieldwork in a semester mean two-hour engagement per week. In a semester of 15 weeks' duration, a one-credit practicum in a course is equivalent to 30 hours of engagement.
- 7.7 A one-credit of Seminar or Internship Studio activities Field practice/projects or Community engagement and service means two- hour engagements per week. Accordingly, in a semester of 15 weeks' duration, one credit in these courses is equivalent to 30 hours of engagement.
- 7.8 A course can have a combination of lecture credits, tutorial credits, and practicum credits. For example, a 4-credit course with three credits assigned for lectures and one credit for practicum shall have three 1-hour lectures per week and one 2-hour duration field-based learning/project or lab work, or workshop activities per week.
- 7.9 In a semester of 15 weeks' duration, a 4-credit course is equivalent to 45 hours of lectures and 30 hours of practicum. Similarly, a 4 – credit course with 3- credits assigned for lectures and one credit for tutorial shall have three 1-hour lectures per week and one 1-hour tutorial per week. In a semester of 15 weeks' duration, a 4-credit course is equivalent to 45 hours of lectures and 15 hours of tutorials.

8. TYPES AND TITLE /NOMENCLATURE OF QUALIFICATIONS (DEGREE)

- 8.1 Exit at the first year (Exit-1): UG Certificate: In addition to a minimum of 40 credits earned, the student will require to complete a mandatory work-based vocational course or internship/apprenticeship of 4 credits offered during the summer term. This is in addition to the 6 credits from the skill-based courses earned during the first and second semesters.
- 8.2 Exit at second year (Exit-2): UG Diploma: In addition to a minimum of 80 credits earned, the student will require to complete a mandatory work-based vocational course or internship/apprenticeship of 4 credits offered during the first-year or second-year summer term.
- 8.3 UG Degree (Undergraduate Bachelor Degree): This degree is awarded in a relevant discipline/subject to those who pursue a 3-year UG programme and secure 120 credits.
- 8.4 UG Degree with Honours: It will be awarded on securing 160 credits by taking 12 credit advanced level (400 levels) courses instead of a Research Project/ Dissertation.
- 8.5 UG Degree with Honours and Research: A 4-Year Bachelor's degree (Honours with Research) will be awarded if the student completes a rigorous research project of 12 credits in the major area (s) of study under the guidance of a faculty member. The students are expected to complete the Research Project in the eighth semester. The research outcomes of their project work may be published in peer-reviewed journals so may be presented in conferences/seminars or may be patented.

9. PRE-REQUISITES FOR UG PROGRAMMES

Admission requirement and lateral entry:

- 9.1 Admission at both UG and PG level will be conducted as it has been done in earlier years for the time being and reservation guidelines of the Govt. of Assam will be followed.
- 9.2 A minimum CGPA of 7.5 at the end of the 6th Semester shall be considered mandatory for entry into the fourth year of a Bachelor's Degree with Honours and Research. Students having backlogs in Major papers in the previous semester shall not be eligible to pursue the fourth year of a Bachelor's Degree in Research.
- 9.3 Entry may be allowed at the beginning of the odd semester and exit allowed after the even semester.
- 9.4 Admission to the FYUGP will be based on merit. Students opting for the major course in the first semester may avail the option to change their Major subject in the Third Semester subject to the availability of seats in the respective affiliated colleges.

10. CURRICULUM COMPONENTS

Categories of courses and the minimum credit requirements for 3-year UG and 4-year UG (Honours) or UG (Honours and Research)

Type of Course	Description	Minimum credit requirement	
		3-year	4-year
Major	Discipline-specific courses to be specified by the concerned BoS/School	60	80
Minor	Supporting Discipline specific courses to be specified by Concerned BoS/School	24	32
Inter-disciplinary Courses (IDC)	To be specified by the Concerned BoS/ School	09	09
Ability Enhancement (AEC) (Language)	Modern Indian Language (MIL) or Regional Language & amp; English Language focused on language and communication skills.	08	08
Skill Enhancement (SEC)	Hands-on training, soft skills etc.	09	09
Value-Added Courses (VAC) Common for UG programmes	Understanding India/ Env. Sc./ Env. Ed/ Digital and Tech solutions/ Health and Wellness, Yoga Education., Sports and fitness, Community Engagement, etc.	08	08
Internship		02	02
Research Project/Dissertation/ Advanced Learning (ADL)		–	12
Total		120	160***

Honours students without research will opt for three courses for 12 credits instead of a research project/dissertation. Students who wish to take Honours and research must opt Research Methodology course (REM) in the VII-Semester.

Note: Interdisciplinary UG programme: Core credits are equally distributed (e.g., among 03 subjects).

Multidisciplinary UG programmes may be among life sciences, physical science and other discipline.

11. MAJOR AND MINOR DISCIPLINES

Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.

Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics, then the student will be awarded a B.A. degree in Economics with a Minor in Statistics. Students willing to pursue UG degrees with two Minors shall have to choose two disciplines as Minor (MIN-A and MIN-B) in the first semester and this shall be continued till 6th semester.

Minor A (Min A) shall be the focused area of study and Minor B shall be the additional area of study for the student. The student shall be allowed to provisionally opt to pursue MIN-A (which is the focused area of study of the student) as a Major discipline in the 7th Semester subject to the condition that he/she secures 75 percent marks or more till the 6th Semester with no backlog or betterment or else the admission/seat will be forfeited by the student.

Students willing to pursue 4 years UG Degree with a Major and Minor shall choose one discipline as a Major (MAJ) and one additional discipline as a Minor (MIN) in the first semester.

12. CREDIT DISTRIBUTION

- 12.1 An individual paper of all discipline-specific courses (major or minor) shall be of 4 credits.
- 12.2 Other Courses: Courses under the Multi-disciplinary and Skill Enhancement categories shall be of 3 credits each paper.
- 12.3 Ability Enhancement Course (language) shall be of 02 credits for each paper.
- 12.4 Courses under Value Added, Community outreach activities, etc., shall be of 04 Credits. The 04 credits value-added courses may be split into two parts. For example, 02 credits for Env. Sc/ Env Ed/Digital and Technology solution and 02 credits for Yoga/Sports/NCC/NSS/Community engagement etc. which equals 4 credits in the category in a semester.
- 12.5 Fourth semester Internship/ Apprenticeship shall be of 02 credits.
- 12.6 Summer Internship/ Apprenticeship shall be of 04 credits of minimum 8 weeks duration and shall be mandatory for students who decide to exit with UG Certificate/ UG Diploma.
- 12.7 Final year Research project/Dissertation to be of 12 credits.
- 12.8 Students shall choose one MOOC COURSE from the list of courses offered by the university under IDC in single SEM.

13. EVALUATION AND PEDAGOGY

- 13.1 As stipulated in the NEP 2020, student assessment shall be based on learning goals for each programme and emphasis should be more on a continuous and comprehensive evaluation rather than high stake end semester examinations. Thus, the focus shall be on a formative assessment by Internal Evaluation
- 13.2 Departments have to choose from a basket of options like Essays, Tutorials, Home Assignments, Seminars, Presentations, Laboratory Work, workshops, Project-based learning, peer reviews, quizzes and other elements of participatory learning for activity-based assessment.
- 13.3 All the undergraduate programmes offered by the University shall have specified components for internal evaluation.
- 13.4 Following the principle of “those who teach should evaluate”, the approach/ pattern of continuous internal assessment/evaluation (activity assessment) may be decided and conducted by the concerned teacher under the Internal Evaluation policy of the Academic Monitoring/Supervisory/Advisory committee of the College/University. Teachers shall have the discretion to access the paper-specific learning objectives and take quantifiable remedial measures to achieve desired learning outcomes, paper outcomes and course outcomes.
- 13.5 Internal assessment may be through:
- 13.6 Class assignment
 - a. Unit test
 - b. Fieldwork
 - c. Group discussion
 - d. Seminar presentation
 - e. Research papers
 - f. Participation in class discussion and attendance etc.

14. LETTER GRADES AND GRADE POINTS

The Letter Grades and Grade Points shall be followed as per UGC Curriculum and Credit Framework for Undergraduate Programmes, 2022.

Nomenclature	Letter Grade	Grade Point	Marks
Outstanding	O	10	91-100
Excellent	A+	9	81-90
Very Good	A	8	71-80
Good	B+	7	61-70
Above Average	B	6	55-60
Average	C	5	45-54
Pass	P	4	40-44
Fail	F	0	Below 40
Absent	AB	0	

15. COMPUTATION OF SGPA AND CGPA

The UGC recommended procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be followed as given below:

SGPA: The ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e., $SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$ Where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

CGPA: The Cumulative Grade Point Average (CGPA) is also calculated in the same manner considering all the courses undergone by a student over all the semesters of a programme, i.e., $CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$ Where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

16. THE SYLLABUS DESIGN

The syllabus for each of the courses will have the following components:

- Learning objective of the paper
- The learning outcome of the paper
- Detailed syllabus
- Recommended readings
- Preferable Formative Assessment type to be used for Internal Evaluation (depending on the paper requirements)
- Mode of evaluation with assessment rubrics (To be provided subject-wise)
- Marks distribution for different components of evaluation and assessment, e.g., internal assessment, practical, end semester exam etc. (To be provided subject-wise)

17. MARKS STRUCTURE OF PAPER

- For courses of 100 marks without practical component: Internal Assessment: 30 marks & Theory : 70 marks.
- For courses of 100 marks with practical components: Internal Assessment: 30 marks & Theory/Practical: 70 marks (Internal Assessment marks include attendance marks)
- The College can allow up to 20% of the total credits being offered in a particular programme in a semester through the online learning course provided under the SWAYAM platform or any other MOOC platform recognized by the MHRDC or any other regulatory body.

- The student will have to opt for Interdisciplinary / Skill Enhancement/ Value Added courses from MOOCs with the permission of the College. The college also has to send the list of students with their opted subject to the Controller of Examination before filling up the Examination form. The University shall notify the pool of Interdisciplinary / Skill Enhancement/ Value Added courses from time to time.
- A student shall be deemed to have pursued a regular course of study (in a subject) during each semester, and he/ she has attended at least 75% of classes and there is no negative report against him/her, i.e., he/ she has not been debarred from attending the classes and appearing in the examination due to some serious misconduct.
- It is provided that the Head/ Dean/ Principal of the concerned department/ faculty/ college may condone a shortage of percentage in attendance not exceeding 15 per cent in each subject due to one or more of the following reasons, involving absence from the classes.
- Participation in N.C.C. / N.S.S. Camps duly supported by a Certificate from the Officer- in-Charge, N.C.C. / Programme officer, N.S.S.
- Participation in University or College Team(s) Games or Inter-State or Inter-University Tournament(s) duly supported by a Certificate from the competent authority of the college/ University.
- Participation in any of the co-curricular activities organized by the University/ Institute/ Department, duly certified by the competent authority.
- Prolonged illness duly certified by the Superintendent/ CMO of a government hospital. For the above Regulations, a subject shall be deemed to be borne on the list of subjects laid down in the prospectus of the examination concerned and shall consist of such paper and the practical, workshop practice, etc. in each of which or a group of which a candidate is required to pass separately. An option to change a subject may be exercised only once within 4 weeks from the date of commencement of the I/III semester on payment of a prescribed fee. Whenever a change in subject is permitted, the attendance in the changed subject shall be calculated by taking into consideration the attendance in the previous subject study. Attendance verification forms forwarded through Dean/ Head/Principal should be submitted with End Semester Examination forms. The Academic Council/ Vice Chancellor of Bodoland University shall have the power to condone any deficiency of attendance for cogent reasons.

18. EXAMINATION AND EVALUATION

- A. End-Semester Examinations:** The Controller of Examinations shall make necessary arrangements for notifying the dates of the End-Semester Examinations as per the Academic Calendar notified by the University.

B. Continuous Formative Evaluation/ Internal Assessment (IA):

- Total marks for each course shall be based on continuous assessments and semester-end examinations. Total marks for each course = 100 Continuous/Internal assessment (C1) 30 Marks Semester End Examination (C2) = 70 marks
- The first component (C1) shall be based on tests (10 marks), and class attendance (5 marks) and the remaining 15 marks for this component shall be from seminar/ case study/fieldwork/project work assignment, etc.
- This shall be evaluated by the course teacher and authenticated by the concerned college using their official seal at the time of conducting tests/assignment/ work etc. and communicated to the Controller of Examinations at least 15 days before the commencement of the University examinations.
- No student will be allowed to appear in the End-Semester Examination of the University if he/ she fails to secure a minimum of 40% marks (12 out of 30 marks) in the Internal Assessment.
- It shall be the duty of the Principal of the concerned College to announce in consultation with the Heads of the Departments the names of students who are found not eligible to appear in the End-Semester Examinations in the various courses due to non-fulfilment of the criteria of internal assessment and attendance.
- The students shall be informed in advance about the schedule of the Internal Assessment. All relevant records for C1 shall be maintained by the Department/Principal and made available on demand by the University.
- A Semester-End Examination shall be conducted by the University for each Course. This forms the second component of the assessment (C2) and the maximum marks for the final component will be 70%. There shall be no internal assessment for 2 or 3-credit papers with 50 marks

ACTIVITIES	C1	C2	TOTAL MARKS
Sessional Test	10 marks		10 marks
Attendance*	5 marks		5 marks
Seminar/casestudy/fieldwork/projectwork/assignment,etc.	15 marks		15 marks
Semester End Examination	70 marks		70 marks
	Total		100 marks

5 % marks for attendance shall be distributed as follows:

- a) 75% to less than 80 % attendance – 1 mark b) 80% to less than 85 % attendance – 2 marks
 c) 85% to less than 90 % attendance – 3 marks d) 90% to less than 95 % attendance – 4 marks
 e) 95% and above attendance – 5 marks

- A student shall be declared as Passed in a course (Paper) in a Semester Examination, provided he/ she secures at least 40% marks separately in Internal Assessment and End Term Examination. Further provided that in case of Course (Paper) having Practical component a student shall have to secure 40% Marks separately in Theory and Practical component.
- A student qualified for the next higher Semester with Back Paper(s) is considered eligible to appear at the higher Semester Examination provided he/she fulfils all other conditions laid down in these Regulations. Such a student has to appear only in the Back Paper(s) of an earlier Semester examination along with the appropriate Semester Examination (i.e. Odd to Odd and Even to Even). If a student obtains an 'F' or 'Ab' grade in any course(s), he/she will be treated as having failed in this/those course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University, Marks obtained earlier in continuous assessment (Internal) may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- **The student will be promoted to the next semester if he/she secures at least 50% of the total credits in a semester. In case the student secures less than 50% of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester.**
- In such cases, the student will not be promoted to the next semester. However, pass marks secured by the student in any course (paper), in any semester will remain at his/her credit. If a student passes all the courses offered in any semester, then the student will be declared Successful in that semester.
- If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/ she will be provisionally promoted to the next semester with ATK (Allowed to keep term) in those courses in which he/she fails. However, a student has to clear all the courses of the programme within the maximum time limit mentioned in the Programme structure table to award the certificate/diploma/Degree.
- If the 4th year of the undergraduate programme is not offered in the present affiliated college, admissions in another affiliated college within the same University shall be allowed in cases of provisional promotion to the 4th year of the undergraduate programme.
- If a student fails in theory but is passed in practical of the same paper, in such case the student will have to reappear in both theory & practical components of that course.
- The University Ranks/Gold Medals shall be awarded to the students with 4-year Honours/ Research Degree. A 4-year Honours/ Research Degree student shall be considered for the award of Rank/ Gold Medal if he/ she does not have any back papers/ betterment attempt in any examination and completed the 4-year Degree continuously without any break. A Student who exits at the end of 3 years and re-enters into the 4-year Honours/ Research Degree

shall not be considered for the Rank/ Gold Medal. Further, there shall not be any provision for a Rank/ Gold medal for the Certificate and Diploma candidates and also students transferred from other Universities/ Institutions will not be considered for a Rank/ Gold Medal. For awarding Rank/ Medal, CGPA will be considered, however, in case of the same CGPA, the actual percentage of marks shall be considered.

- Accumulation of Credits: Every student shall open an account in the Academic Bank of Credit (ABC), which will provide him/her with an ABC ID and will allow access to the Standard Operating Procedure (SOP).
- The Credit awarded to a student for the courses pursued in the University shall be accumulated in the Academic Bank Account of the student.
- The procedure for the accumulation of credit earned, and redemption of credits would be as per UGC and other relevant Regulations.

19. MISCELLANEOUS

- From the 3rd semester Minor stream, courses can be at 200 or above level and 50% of the total credits from minors must be secured in the relevant subject/discipline and another 50% of the total credits from a minor can be earned from any discipline as per students' choice.
- Students are not allowed to take the same courses studied in the 12th class under the interdisciplinary category.
- **SWAYAM Courses:** The University may allow up to 20% of the total credits being offered in a particular programme in a Semester through the online learning courses offered through the SWAYAM platform subject to the following conditions:
 - The course contents comply with the UGC (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021 and its subsequent amendments.
 - The courses are not offered in the University/ College.
 - The University shall give the equivalent credit weightage to the student for the credits earned vide online learning credit courses through the SWAYAM platform, in the credit plan of the programme.
 - Approved by the Department and Institution as per the existing UGC regulations. An actual number of online courses to be allowed per semester may be decided by the individual affiliated colleges based on their requirements. The affiliating university will identify a basket of such courses to be offered at the colleges. The Semester VIII major may be seminar-based with students' presentations and discussions.
- Students are to be encouraged to enroll in participatory learning activities through NSS/ NCC/community engagement in various forms and credit may be allocated accordingly.

IV. ADMISSION TO UG

1. **Issue of Forms:** The form and Prospectus can be obtained from college office. (Cash only)
2. **Submission of Forms:**
 - a) Forms are to be submitted within the notified dates.
 - b) The originals of all documents are to be produced for verification at the time of submission of forms as well as for open-day interaction with faculty.
 - c) Incomplete forms will be rejected.
 - d) If any statement furnished by the candidate is found to be false at any time, his/her admission will stand cancelled.
 - e) Students needs to be registered under Samarth Portal.<https://assam.samarth.ac.in>. (COLLEGE CODE: 1139-ST.ANN'S COLLEGE).

The College will assist you in this process. Kindly submit the details in Samarth Registration Form issued by the college.
3. **Granting Admission:**
 - a) Admission is granted based on performance at qualifying examination and open day interaction with the faculty.
 - b) Admitted candidates should submit the online payment receipt during the admission.
4. **Documents to be Attached:** Self-attested copies of the following documents are to be submitted along with the application form:
 - a) Admit Card, Mark Sheet, Pass Certificate & Registration Card obtained at Class X
 - b) Admit Card, Mark Sheet, Pass Certificate Registration Card obtained at Class XII
 - c) Birth Certificate.
 - d) Transfer Certificate from school last attended (to submit original if admission is granted).
 - e) ST/SC/OBC certificate (if applicable).
 - f) Recommendation of the Parish Priest (only for Catholics, must be submitted in original).
 - g) Migration Certificate to be submitted within one month of admission. (Not required for AHSEC students).
 - h) Gap Certificate (If the students passing year earlier than the current Year),
 - i) Samarth Registration Certificate.



Assamese Department



Bodo Department



Commerce Department



Economics Department



Education Department



English Department



History Department



Pol Science Department



PG English Department

V. ADMISSION PROCESS - PG

Course Duration: The course of studies leading to the award of degree shall be based on the course duration of the respective department and area of study.

- a) M.A. - 2 years (4 Semesters)

Eligibility Criteria:

- a) B.A. Honours (10+2+3 pattern) with Major/ Honours in the concerned subject 50% marks

1. Issue of Forms: The form and Prospectus can be obtained from college office on payment of Rs. 300. (cash only)

2. Submission of Forms:

- a. Forms are to be submitted within the notified dates.
- b. The originals of all documents are to be produced for verification at the time of submission of forms as well as for open-day interaction with faculty.
- c. Incomplete forms will be rejected.
- d. If any statement furnished by the candidate is found to be false at any time, his/her admission will stand cancelled.

3. Granting Admission:

- a. Admission is granted based on performance at qualifying examination and the entrance test conducted by the college.
- b. Interview also will be conducted to check the communication skills and knowledge in the subject matter.
- c. After the written test and interview, the result will be displayed on the bulletin Board. Selected students can go ahead with the admission process.
- d. Interested candidates should submit the online payment receipt during the admission

4. Documents to be Attached:

Self-attested copies of the following documents are to be submitted along with the application form:

- a. Admit Card, Mark Sheet, Pass Certificate & Registration Card obtained at Class X
- b. Admit Card, Mark Sheet, Pass Certificate & Registration Card obtained at Class XII
- c. Degree Marksheet (All the Semester & consolidated).
- d. Degree Pass Certificate (if available)
- e ST/SC/OBC certificate (if applicable).

- f Certificate from the head of the institution last attended. (Bonafide Certificate)
- g Migration Certificate to be submitted within one month of admission.
- h Gap Certificate (If the students passing year earlier than the current Year)
- i Recommendation of the Parish Priest (only for Catholics, must be submitted in original).
- j Kindly bring two passport size photographs.

COLLEGE FEES

- a College fees will be paid through online mode only. No cash will be accepted for college fees. After the payment on the same day the payment receipt should be submitted in the office.
- b Tuition fees must be paid for twelve months.
- c Monthly tuition fees must be paid within the 20th of every month. Incase of delay in payment Rs. 30 fine will be charged per month.
- d Registration and exam fees will be collected during the time of registration and exam form fill up. It is not included in the college fees.
- e Fees once paid are not refundable.
- f There will be a nominal increase in fee every year.

Note: Fee structure will be provided along with the notification for admission.

DRESS CODE

UNDER GRADUATE STUDENTS :

- Sky Blue Plain Shirt and Navy Blue Mixed Black Pants, Tie, Blazer - Both Girls and Boys.

POST GRADUATE STUDENTS:

- Light Pink Shirt and Black Pants, Pink Tie, Blazer - Both Boys & Girls
- White T- Shirt and Tracksuit Pants on Wednesday & Saturday

ATTENTION TO OUR PARENTS

Parents are requested to keep track of the performance of their wards in attendance, test, and discipline either by telephoning the Principal/Vice-Principal. Parents who's mobile numbers are recorded in the college office will be given information in case of grave matters of their wards. Parents may also call up the principal or any staff for information of their wards' status of attendance, examination performance

GENERAL NORMS

- a) **Attendance:** Attendance of 75% for every credit is compulsory. Students may be debarred from appearing in Test/Examination on account of irregular attendance.
Subject Teachers/Mentors will inform students & their parent/guardian in writing when your attendance falls below 75% for any credit.
- b) **Leave:** Students should present leave applications duly entered in the diary to the principal to explain every day of absence. Leave exceeding three consecutive days must be accompanied by supporting documents.
- c) **Uniform:** Students are to come to college neatly dressed, in the college uniform. Students will not be permitted tattoos or use of gel or color on hair. Long hair, bangles and earrings are not permissible for boys.
- d) **Identity Card:** While on campus, students must always wear their identity cards.
- e) **The Handbook:** The College handbook must be brought daily for assembly and class.
- f) **Mobile Phones & valuables:** Students are not to bring mobile phones and other valuables to the college. Mobile phones and other electronic gadgets may be confiscated if used within the college building. College will not be responsible for loss/theft of cash, phones, jewellery, vehicles etc.
- g) **Substance Abuse:** Smoking, alcoholic drinks and drugs are forbidden on campus. Those indulging in them will be summarily dismissed.
- h) **Fines:** Fines will be levied for violation of rules on dress and behaviour as per details given to you.
- i) **Parents:** Parents are requested to keep track of the performance of their children in attendance, tests and discipline and check their handbook regularly.
- j) **Hostels for boys and Girls:** The hostels will have their own rules which are available from the office of the warden of the respective hostels.
- k) **Library & Labs** have their own rules which must be complied with.
- l) **Fees** once paid are not refundable. All dues should be cleared before the final examinations.

Revision of Terms: All terms and conditions set forth in the prospectus are liable to change from year to year.

GLIMPSES OF DEPARTMENTAL & NSS ACTIVITIES



FEE STRUCTURE

B.COM I YEAR FEE STRUCTURE:

ADMISSION FEES	: Rs. 2500/-
DEVELOPMENT FEES	: Rs. 3000/-
MAINTENANCE FEES	: Rs. 3000/-
ANNUAL FEES	: Rs. 4000/-
COMPUTER FEES	: Rs. 2000/-
CAMPUS CARE (IT)	: Rs. 1000/-
TUITION FEES	: Rs. 1400/per month

Kindly Note: Annual Fees include Exam, Library, Sports, Co-curricular, ID Card, Handbook)

B.A I YEAR FEE STRUCTURE:

ADMISSION FEES	: Rs. 2500/-
DEVELOPMENT FEES	: Rs. 3000/-
MAINTENANCE FEES	: Rs. 3000/-
ANNUAL FEES	: Rs. 4000/-
GENERAL COMPUTER FEES	: Rs. 1100/-
CAMPUS CARE (IT)	: Rs. 1000/-
TUITION FEES	: Rs. 1350/ per month

Kindly Note: Annual Fees include Exam, Library, Sports, Co-curricular, ID Card, Handbook)

PAY TO ST. ANN'S COLLEGE

Bank Name : State Bank of India
A/C No. : 33882954991
IFSC : SBIN0007379
Branch : North Korkrajhar

Note: kindly submit the hard copy of the payment receipt and collect the receipt from the College Office.



GLIMPSES OF DEPARTMENTAL & NSS ACTIVITIES





HOSTELS

Hostel facilities are available for Boys as well as for Girls. St. Ann's hostel (girls) in the campus run by the college itself and Sts. Peter and Paul Hostel (Boys) run by the Diocese of Bongaigaon. Students who get admitted in the College can seek admission in the Hostel. The forms are available in the respective hostels.

For further information please do contact the Hostel Warden. See the contact details given at the end. The college is not responsible for hostels run by anyone else.



CONTACT NUMBER

St. Ann's Hostel (girls): +91 8669225625

Sts. Peter & Paul Hostel (boys): +91 7002904376



ST ANN'S COLLEGE

Balagaon Pt. 1, Haltugaon
Kokrajhar Dt., BTR, Assam

Contact us: 6003786924

9401026297

Email: annscollege2004@gmail.com

Website: www.stannscollegekoj.org

